

**LAPEER COUNTY HEALTH DEPARTMENT
SOIL EROSION AND SEDIMENTATION CONTROL PROGRAM
1800 IMLAY CITY ROAD, LAPEER, MICHIGAN 48446**

PH. 810 – 245- 4753 FAX 810 -667 - 0283

**“ A PERSON MUST HAVE A VALID SESC PERMIT BEFORE COMMENCING
ANY REGULATED EARTH CHANGE ACTIVITY IN LAPEER COUNTY “**

**APPLICATION PROCEDURES FOR SOIL ERSION AND SEDIMENTATION CONTROL
PERMIT:**

1. Apply for the permit at the Lapeer County Health Department. Please use the forms enclosed in the residential or the commercial packet.
2. Complete the application form, attach the required site plan and the construction installation schedule and submit the forms to the SESC agent.
(SEE PACKET)
3. Upon approval of the permit application, the applicant shall then install or construct the required temporary erosion control measures.
4. The applicant then contacts the SESC agent when the temporary erosion control measures are in place. (ex.- install the silt fence) - Inspection scheduled.
5. When the agent inspects the project site and assures that the proper control measures are in place, the applicant will be notified. Upon notification, the applicant will then submit the required fees for the plan review, permit, and the guaranty bond (if required).
6. A one (1) year permit may then be issued and work may proceed on the project.
7. Upon completion of the project and the earth change area is properly stabilized, the applicant shall notify the Lapeer County Health Department to finalize the construction permit and close out the file. The applicant shall notify the Department by filling out the “ Notice of Completion “ card and return it to the SESC agent.
8. When the project is determined to be properly completed by the SESC agent, the permit shall be closed out and issued a final approval.
9. If the project is not completed before the end of the one (1) year issuance date, the applicant must apply for a permit continuance (renewal), for any earth changes that remain beyond the initial permit coverage. (Contact the SESC agent 5 days before the permit expiration)
10. Ongoing projects with unstabilized earth changes must have valid permits to remain in compliance. Renewal applications and fees are required prior to reissuing an expired permit

---- (PERMITS ARE VALID FOR ONE (1) YEAR FROM DATE OF ISSUANCE) ----